

EATONVILLE TOWN COUNCIL REGULAR COUNCIL MEETING AGENDA

THIS MEETING WILL BE HELD AT THE
EATONVILLE COMMUNITY CENTER
305 CENTER ST. WEST, EATONVILLE

AGENDAS ARE SUBJECT TO CHANGE

7:00 PM REGULAR COUNCIL MEETING APRIL 26, 2010

1. CALL TO ORDER

A. ROLL CALL

**ALLISON _____ PIERCE _____ BOWMAN _____ VALENTINE _____
SCHAUB _____**

2. OPENING CEREMONIES

A. PLEDGE OF ALLEGIANCE

B. TOWN OF EATONVILLE- MISSION STATEMENT

"The Towns mission is to create, provide and administer municipal services while protecting the present and future health, safety and general welfare of the community"

3. AGENDA REVIEW and APPROVAL/SET TIME RESTRICTIONS

4. COMMENTS FROM CITIZENS

Speakers limited to 3 minutes each

5. CONSENT AGENDA

A. Minutes from March 31st special meeting and April 12th regular meeting
Payroll Checks 22516 THRU 22589 \$ 114,027.16
Claim Checks 28361 THRU 28403 \$ 151,819.24

B. Approval of Park Rental Application for CenterPoint

6. DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORT

A. COMMITTEE REPORTS

B. MAYOR'S REPORT

C. STAFF REPORTS

D. FINANCE REPORT

7. NEW BUSINESS

A. ORDINANCE 2010-8

AN ORDINANCE OF THE EATONVILLE TOWN COUNCIL TO ESTABLISH THE NEW POSITION OF DEPUTY CHIEF IN THE POLICE DEPARTMENT AND ADDING A NEW CHAPTER 2.29 TO THE EATONVILLE MUNICIPAL CODE

B. ORDINANCE 2010-1

AN ORDINANCE OF THE TOWN COUNCIL OF EATONVILLE AMENDING EMC SECTION 10.18.040 FURTHER RESTRICTING BUS PARKING IN RESIDENTIAL ZONES

C. ORDINANCE 2010-7

AN ORDINANCE OF THE TOWN OF EATONVILLE, WASHINGTON, AMENDING THE TIME FOR WHICH THE COUNCIL MEETING AGENDA AND SUPPORTING MATERIALS ARE TO BE DISTRIBUTED TO THE TOWN COUNCIL ACCORDING TO SECTION 4.2 OF ORDINANCE 2000-6 AND EMC 2.04.004.B

D. RESOLUTION 2010-W

A RESOLUTION OF THE EATONVILLE TOWN COUNCIL AUTHORIZING THE MAYOR TO SIGN A UTILITY EASEMENT AGREEMENT WITH FOREST COLEMAN

8. COUNCIL MEMBER COMMENTS

9. ADJOURNMENT

**EATONVILLE TOWN COUNCIL
MINUTES OF SPECIAL COUNCIL MEETING**

TIME: 7:00 PM

DATE: March 31, 2010

PLACE: Eatonville Town Hall Court Room

CALL TO ORDER

Mayor Raymond Harper called the special meeting of the Eatonville Town Council to order at 7:00p.m.

ROLL CALL

Town Clerk Chrystal McGlone called the roll. The following were:

Present:	Mayor Raymond Harper, Mayor Pro Tem Brenden Pierce, and Council members; Bobbi Allison, Bob Schaub, and James Valentine
Also Present:	Town Clerk Chrystal McGlone, Town Planner Nick Bond, and Treasurer Mike Schaub,
Absent:	Council member Gordon Bowman and Town Administrator Gary Armstrong

Motion by Council member Schaub to excuse Council member Bowman and was seconded by Council member Valentine. AIF

OPENING CEREMONIES

Mayor Harper led the assembly in reciting the Pledge of Allegiance to the American Flag

The Town Clerk read the Mission Statement for the Town of Eatonville:

"The Town's mission is to create, provide and administer municipal services while protecting the present and future health, safety, and general welfare of the community."

Citizen and Business Owner Lynn Throop asked what is the time frame for construction.

RESOLUTIONS AND ORDINANCES

Resolution 2010-Q

A Resolution of the Eatonville Town Council to authorize the execution of a consultant agreement with WH Pacific, Inc.

Town Clerk Chrystal McGlone read the Resolution by title into the record

Council member Allison moved approval and Council member Valentine seconded. AIF

ADJOURNMENT

Council member Allison moved to adjourn. Council member Pierce seconded the motion. Mayor Harper adjourned the meeting at 7:12 PM.

Raymond Harper, Mayor

ATTEST:

Chrystal McGlone, Town Clerk

**EATONVILLE TOWN COUNCIL
MINUTES OF REGULAR COUNCIL MEETING**

TIME: 7:00 PM

DATE: April 12, 2010

PLACE: Eatonville Community Center

CALL TO ORDER

Mayor Raymond Harper called the meeting of the Eatonville Town Council to order at 7:00p.m.

ROLL CALL

Town Clerk Chrystal McGlone called the roll. The following were:

Present:	Mayor Raymond Harper, Mayor Pro Tem Brenden Pierce, and Council members; Gordon Bowman, Bobbi Allison, Bob Schaub, and Jim Valentine
Also Present:	Town Clerk Chrystal McGlone, Town Administrator Gary Armstrong, Town Planner Nick Bond, Treasurer Mike Schaub, Town Attorney Jeff Taraday, Police Chief Lewis and Interim Fire Chief Bud Lucas

OPENING CEREMONIES

Mayor Harper led the assembly in reciting the Pledge of Allegiance to the American Flag

The Town Clerk read the Mission Statement for the Town of Eatonville:

"The Town's mission is to create, provide and administer municipal services while protecting the present and future health, safety, and general welfare of the community."

APPROVAL OF AGENDA

Council member Allison moved approval and Council member Valentine seconded. All were in favor.

CEREMONY

Badge Presentation by Chief Lucas, Assistant Chiefs' Dudley and Habeck to Volunteer Trevor Collins who has completed over 240 hours of training as a volunteer

COMMENTS FROM CITIZENS

Cyndy Simianer in charge of the float committee presented the "**Queens Award**" that was received for the Daffodil float and thanked the Town for their help.

Bruce Rath stated he visited the Downtown Plaza and there is a steep slope he feels needs a rail for handicapped individuals.

CONSENT AGENDA

Approval of minutes from Regular March meetings

- | | | |
|-------------------|------------------|--------------|
| a. Payroll checks | 22471 thru 22515 | \$107,568.83 |
| b. Claim checks | 28301 thru 28305 | \$39,631.62 |
| c. Claim check | 28306 thru 28360 | \$83,676.75 |

Council member Allison moved approval and Council member Valentine seconded. AIF

DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORT

- a. Fire/Ems Report- March's Report is on file with the Town Clerk.
- b. Police Report- March's monthly report is on file with the Town Clerk.
- c. Public Works Report- March's reports are on file with the Town Clerk.
- d. Youth Connection Report- March's monthly report is on file with the Town Clerk
- e. Committee Reports-None
- f. Mayor's Report- Announced the Downtown Plaza dedication will be held on May 22, 2010.
- g. Staff Reports- None
- h. Treasurer's Report-handout current through end of business April 12, 2010

RESOLUTIONS AND ORDINANCES

Ordinance 2010-6

An Ordinance of the Town of Eatonville, Washington, accepting the donation of \$221,607 from the Rails-to-Trails conservancy in partnership with Christine and Peter Koch and the Estate of Howard S. "Bud" Blancher and authorizing the Mayor to sign an agreement limiting the use of such funds to the planning and development of the Rimrock Trail including the Construction of a Pedestrian Bridge over the Little Mashell River
(second reading)

Town Clerk Chrystal McGlone read the Ordinance by title into the record

Council member Allison moved approval and Council member Valentine seconded. AIF

Resolution 2010-T

A Resolution of the Eatonville Town Council to confirm the Mayor's appointment of a new planning commission member Judy Justice

Town Clerk Chrystal McGlone read the Resolution by title into the record

Council member Allison moved approval and Council member Schaub seconded. AIF

Resolution 2010-R

A Resolution of the Eatonville Town Council authorizing the Mayor to sign a land transfer agreement with the Nisqually Land Trust in furtherance of the Town's Mashell Riparian Habitat Acquisition and Protection Project

Town Clerk Chrystal McGlone read the Resolution by title into the record

Council member Allison moved approval and Council member Valentine seconded. Aif

EXECUTIVE SESSION FOR 10 MINUTES TO DISCUSS LAND ACQUISITION AND PERSONNEL ISSUES

Resolution 2010-S

A Resolution of the Eatonville Town Council approving, ratifying, and authorizing, the Mayor to sign a purchase and sale agreement with Ableman Property LLC in furtherance of the Town's Mashell Riparian Habitat Acquisition and Protection Project

Town Clerk Chrystal McGlone read the Resolution by title into the record

Council member Allison moved approval and Council member Pierce seconded. AIF

Resolution 2010-P

A Resolution of the Eatonville Town Council adopting the Eatonville Regional Trails Plan Capital Improvement Program

Town Clerk Chrystal McGlone read the Resolution by title into the record

Council member Allison moved approval and Council member Pierce seconded. AIF

Resolution 2010-U

A Resolution of the Eatonville Town Council
authorizing the purchase of a brush chipper

Town Clerk Chrystal McGlone read the Resolution by title into the record

Council member Schaub moved approval and Council member Bowman seconded.

Citizen Bruce Rath spoke against the purchase of a new brush chipper and suggested repairing the current one.

Mayor Rath called for a vote and the Resolution failed.

Mayor Harper stated that the Town will get an estimate on repairs for the chipper and if it is reasonable we will have it repaired but if not then we will bring it back to Council.

Resolution 2010-V

A Resolution of the Eatonville Town Council
authorizing the bid award for the second
feeder project to SEFNCO Communications

Town Clerk Chrystal McGlone read the Resolution by title into the record

Council member Allison moved approval and Council member Bowman seconded. AIF

***Council member Valentine moved to amend the code ordinance to state Council
Receives Their packets by 4:30 pm on Wednesday afternoons. Council member
Pierce seconded and all were in favor.***

COUNCIL MEMBER COMMENTS

Council member Valentine asked about the vacant lots in Hamner Springs and if we got a response from them. He also pointed out a parking bumper out of sorts at Nevitt. He questioned the schools final occupancy permit and their parking requirements.

Council member Allison questioned when are the no-parking signs are going up on Lynch. She also commented on students parking in the loading zones.

Council member Schaub inquired on the nuisance properties he pointed out previously in prior meetings and if letters have been sent out.

ADJOURNMENT

Council member Allison moved to continue until the April 26, 2010 meeting. Council member Schaub seconded the motion. Mayor Harper adjourned the meeting at 9:05PM.

Raymond Harper, Mayor

ATTEST:

Chrystal McGlone, Town Clerk

TRANSACTION JOURNAL

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
1775	04/26/2010		631	28361	Claims		Advantage Business & Court Forms	654.76	
	512 50 31 00	Court Operating Suppli	001		Current Expense			327.38	Warrant Forms
	512 50 31 00	Court Operating Suppli	001		Current Expense			327.38	Summons Subpoena Notices
Acct Pay# Amount PO's Paid									
	8084	327.38							
	8085	327.38							
1776	04/26/2010		631	28362	Claims		Airgas Norpac	281.93	
	526 20 31 00	Ems Operating Supplie	001		Current Expense			149.43	Haz Materials
	526 20 31 00	Ems Operating Supplie	001		Current Expense			29.68	Oxygen
	526 20 31 00	Ems Operating Supplie	001		Current Expense			82.20	Oxygen
	535 10 31 00	Sewer Office/operatng	411		Sewer			20.62	Haz Materials
Acct Pay# Amount PO's Paid									
	8051	170.05							
	8072	29.68							
	8074	82.20							
1777	04/26/2010		631	28363	Claims		Analytical Standards Inc	250.00	
	535 80 41 00	Sewer Professional Ser	411		Sewer			250.00	Wastewater Testing
Acct Pay# Amount PO's Paid									
	8083	250.00							
1778	04/26/2010		631	28364	Claims		Aramark Uniform Services	250.16	
	518 78 41 00	Town Hall Professiona	001		Current Expense			100.00	Rubber Mat Service
	533 80 41 00	Electric Professional Se	401		Electric			107.04	Rubber Mat Service
	575 50 41 00	Comm Professional Se	001		Current Expense			43.12	Rubber Mat Service
Acct Pay# Amount PO's Paid									
	8082	250.16							
1779	04/26/2010		631	28365	Claims		Associated Petroleum	1,353.14	
	521 20 32 00	Law Enforcement Fuel	001		Current Expense			525.38	Fuel
	522 20 32 00	Fire Control Fuel	001		Current Expense			118.93	Fuel
	526 20 32 00	Ems Fuel	001		Current Expense			88.38	Fuel
	533 10 32 00	Electric Fuel	401		Electric			116.75	Fuel
	534 10 32 00	Water Fuel	410		Water			70.24	Fuel
	535 10 32 00	Sewer Fuel	411		Sewer			93.53	Fuel
	576 80 32 00	Parks Fuel	001		Current Expense			339.93	Fuel

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Acct Pay#							PO's Paid		
	8114						1,353.14		
1780	04/26/2010		631	28366	Claims		Board For Voulnteer Firefighters	120.60	
	522 20 20 00	Fire Control Personnel	001		Current Expense			120.60	Bisping, Lofgreen, Murphy Pension
Acct Pay#							PO's Paid		
	8104						120.60		
1781	04/26/2010		631	28367	Claims		Bonneville Power Admin	94,743.00	
	533 60 33 00	Power Purchased To R	401		Electric			94,743.00	Power Purchased For Resale
Acct Pay#							PO's Paid		
	8086						94,743.00		
1782	04/26/2010		631	28368	Claims		Brown & Kysar Inc	5,335.00	
	594 33 61 00	2nd Feeder Project Gra	401		Electric			5,071.00	Second Substation Feeder
	594 33 61 00	2nd Feeder Project Gra	401		Electric			198.00	Second Substation Feeder
	594 33 61 00	2nd Feeder Project Gra	401		Electric			66.00	Second Substation Feeder
Acct Pay#							PO's Paid		
	8080						5,335.00		
1783	04/26/2010		631	28369	Claims		Cascade Columbia Distribution Co	2,172.58	
	534 10 31 00	Water Operating Suppl	410		Water			2,172.58	Citric Acid, Phosphoric Acid, Soda Ash
Acct Pay#							PO's Paid		
	8087						2,172.58		
1784	04/26/2010		631	28370	Claims		Coastwide Laboratories	249.84	
	518 78 31 00	Town Hall Operating S	001		Current Expense			249.84	Paper Towels
Acct Pay#							PO's Paid		
	8088						249.84		
1785	04/26/2010		631	28371	Claims		Databar Incorporated	1,818.81	
	512 50 31 00	Court Operating Suppli	001		Current Expense			33.95	Claims And Payroll Checks
	514 23 31 00	Finance Operating Sup	001		Current Expense			33.87	Claims And Payroll Checks
	521 20 31 00	Law Enforcement Oper	001		Current Expense			33.87	Claims And Payroll Checks
	522 20 31 00	Fire Control Operating	001		Current Expense			33.87	Claims And Payroll Checks

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
	526 20 31 00	Ems Operating Supplie	001		Current Expense			33.87	Claims And Payroll Checks
	533 10 31 00	Electric Operating Sup	401		Electric			33.87	Claims And Payroll Checks
	534 10 31 00	Water Operating Suppl	410		Water			1,441.45	Water Quality Report
	534 10 31 00	Water Operating Suppl	410		Water			33.87	Claims And Payroll Checks
	534 10 42 00	Water Communication:	410		Water			38.58	Postage For Water Quality Report Mailing
	535 10 31 00	Sewer Office/operating	411		Sewer			33.87	Claims And Payroll Checks
	558 60 31 00	Planning Operating Sup	001		Current Expense			33.87	Claims And Payroll Checks
	559 60 31 00	Building Code Operati	001		Current Expense			33.87	Claims And Payroll Checks
Acct Pay#		Amount	PO's Paid						
	8089	1,480.03							
	8117	338.78							
1786	04/26/2010	631 28372	Claims				Excel Business Systems	382.91	
	521 20 41 00	Law Enforcement Pro	001		Current Expense			382.91	Copier Service Plan
Acct Pay#		Amount	PO's Paid						
	8120	382.91							
1787	04/26/2010	631 28373	Claims				Johnson & Reeder, P. Faubion	500.00	
	512 50 41 00	Court Professional Ser	001		Current Expense			500.00	Judge Services April 2010
Acct Pay#		Amount	PO's Paid						
	8092	500.00							
1788	04/26/2010	631 28374	Claims				City Of Fife	2,664.24	
	521 20 51 00	Law Enforcement Inter	001		Current Expense			2,384.24	Dispatching Services
	523 60 51 00	Care/Custody Of Prison	001		Current Expense			280.00	March 2010 Jail Services
Acct Pay#		Amount	PO's Paid						
	8090	2,384.24							
	8091	280.00							
1789	04/26/2010	631 28375	Claims				Fowler Co. HD	802.55	
	535 80 34 00	Sewer Inventory Purch	411		Sewer			802.55	Fernco Adapters
Acct Pay#		Amount	PO's Paid						
	8093	802.55							
1790	04/26/2010	631 28376	Claims				Humane Society-Pierce Co	152.00	

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt #	InterFund #	Vendor	Amount	Memo
	539 30 41 00	Animal Control Profes	001		Current Expense				152.00	Animal Drop Off
Acct Pay#	8094				PO's Paid					
	1791 04/26/2010		631	28377	Claims			Key Bank	478.03	
	513 40 43 00	Mayor Training		001	Current Expense				225.00	Awc Training
	521 20 31 00	Law Enforcement Oper		001	Current Expense				85.11	2 Flash Drives
	521 20 48 00	Law Enforce Repairs &		001	Current Expense				82.85	Computer Mount
	522 20 42 00	Fire Control Communi		001	Current Expense				42.00	FF/Par AD
	576 80 31 00	Parks Operating Suppli		001	Current Expense				43.07	Park Camera Software
Acct Pay#	8095				PO's Paid					
	1792 04/26/2010		631	28378	Claims			Life-Assist, Inc.	1.39	
	526 20 31 00	Ems Operating Supplic		001	Current Expense				1.39	Suction Cath
Acct Pay#	8075				PO's Paid					
	1793 04/26/2010		631	28379	Claims			Lynch Creek Quarry	348.20	
	576 80 48 00	Parks Repairs & Maint		001	Current Expense				348.20	Gravel, Millpond Park
Acct Pay#	8096				PO's Paid					
	1794 04/26/2010		631	28380	Claims			Kerri Murphy	201.50	
	533 40 43 00	Electric Training		401	Electric				50.37	Mileage To GIS Class, UW Tacoma
	534 40 43 00	Water Training		410	Water				50.37	Mileage To GIS Class, UW Tacoma
	535 40 43 00	Sewer Training		411	Sewer				50.37	Mileage To GIS Class, UW Tacoma
	538 40 43 00	Storm Training		450	Storm Drain				50.39	Mileage To GIS Class, UW Tacoma
Acct Pay#	8118				PO's Paid					
	1795 04/26/2010		631	28381	Claims			North West Climate Controls Inc	357.82	
	518 78 48 00	Town Hall Repairs & N		001	Current Expense				357.82	Preventative Maintenance Agreement 2nd Qtr 2010
Acct Pay#					PO's Paid					

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Acct Pay#		Amount	PO's Paid						
	8097	357.82							
1796	04/26/2010		631	28382	Claims		Northwest Cascade	352.40	1-109573
	576 80 41 00	Parks Professional Serv	001	Current Expense				352.40	Weekly Sanican Rental, Smallwood Park
Acct Pay#		Amount	PO's Paid						
	8115	352.40							
1797	04/26/2010		631	28383	Claims		Pierce Co Budget Finance	687.00	
	523 60 51 00	Care/Custody Of Prison	001	Current Expense				687.00	PC Jail Housing March 2010
Acct Pay#		Amount	PO's Paid						
	8106	687.00							
1798	04/26/2010		631	28384	Claims		Pierce County Refuse	49.18	
	537 60 41 00	Refuse Contract	460	Refuse Fund				49.18	Drop Box
Acct Pay#		Amount	PO's Paid						
	8099	49.18							
1799	04/26/2010		631	28385	Claims		Pierce County Refuse	330.20	
	537 60 41 00	Refuse Contract	460	Refuse Fund				330.20	Drop Box
Acct Pay#		Amount	PO's Paid						
	8100	330.20							
1800	04/26/2010		631	28386	Claims		Pitney Bowes	126.00	
	514 23 45 00	Finance Leases/Rentals	001	Current Expense				126.00	Postage Machine Rental
Acct Pay#		Amount	PO's Paid						
	8098	126.00							
1801	04/26/2010		631	28387	Claims		Professional Land Surveyors	13,200.00	
	594 79 62 01	Koch Pedestrian Bridg	001	Current Expense				1,700.00	Little Mashell River-topographic Site Mapping, Surveying
	594 79 62 01	Koch Pedestrian Bridg	001	Current Expense				11,500.00	Little Mashell River- Topographic Site Mapping
Acct Pay#		Amount	PO's Paid						

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Acct Pay#									
	8107	1,700.00							
	8121	11,500.00							
1802	04/26/2010		631	28388	Claims		Quill Corp	134.64	
	512 50 31 00	Court Operating Suppli	001	Current Expense				82.41	Cash Receipt Books
	514 23 31 00	Finance Operating Sup	001	Current Expense				52.23	Pre Inked Check Stamps
Acct Pay#									
	8105	134.64							
1803	04/26/2010		631	28389	Claims		Qwest	152.93	
	521 20 42 00	Law Enforcement Com	001	Current Expense				152.93	Repeater Circuit
Acct Pay#									
	8119	152.93							
1804	04/26/2010		631	28390	Claims		Rainier Connect	579.08	
	521 20 42 00	Law Enforcement Com	001	Current Expense				579.08	Repeater Line
Acct Pay#									
	8109	579.08							
1805	04/26/2010		631	28391	Claims		Rohlinger Ent	224.19	
	533 80 41 00	Electric Professional Se	401	Electric				224.19	Semi Annual Dielectric Testing
Acct Pay#									
	8108	224.19							
1806	04/26/2010		631	28392	Claims		Sharp Electronics Corporation	92.64	
	522 20 31 00	Fire Control Operating	001	Current Expense				92.64	Copier Contract
Acct Pay#									
	8101	92.64							
1807	04/26/2010		631	28393	Claims		Shell Fleet Processing Center	304.81	
	521 20 32 00	Law Enforcement Fuel	001	Current Expense				304.81	Fuel
Acct Pay#									
	8111	304.81							

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt #	InterFund #	Vendor	Amount	Memo
1808	04/26/2010		631	28394	Claims			South Hill Window Cng	170.00	
	518 78 41 00	Town Hall Professiona	001	Current Expense				Town Hall Window Cleaning	95.00	
	575 50 41 00	Comm Professional Ser	001	Current Expense				Comm Ctr Window Cleaning	75.00	
Acct Pay# Amount PO's Paid										
	8110	170.00								
1809	04/26/2010		631	28395	Claims			Stericycle	20.00	
	526 20 31 00	Ems Operating Supplie	001	Current Expense				Small Box Disposal, Red Bag	20.00	
Acct Pay# Amount PO's Paid										
	8076	20.00								
1810	04/26/2010		631	28396	Claims			System Design West, LLC	478.54	
	522 20 42 00	Fire Control Communi	001	Current Expense				Ambulance Billing Services March 2010	16.54	
	526 20 41 00	Ems Professional Servi	001	Current Expense				Ambulance Billing Services March 2010	462.00	
Acct Pay# Amount PO's Paid										
	8103	478.54								
1811	04/26/2010		631	28397	Claims			US Bank	5,553.05	
	514 23 31 00	Finance Operating Sup	001	Current Expense				Seal For Passports, Mrsc Reference Materials	180.62	
	514 23 49 00	Finance Miscellaneous	001	Current Expense				Armstrong Lodging, AWC Cities Meeting In Buckley	66.15	
	522 20 31 00	Fire Control Operating	001	Current Expense				Pistol Nozzle, Celluse Sponge	15.92	
	522 20 31 00	Fire Control Operating	001	Current Expense				Hillman Fasteners	10.78	
	522 20 42 00	Fire Control Communi	001	Current Expense				Mics, BK Radio	44.00	
	522 20 42 00	Fire Control Communi	001	Current Expense				Shipping	8.09	
	522 40 43 00	Fire Control Training	001	Current Expense				Coupling, Hose Ftg, Boiler Drain	18.92	
	522 40 43 00	Fire Control Training	001	Current Expense				2010 Century Of Fire	18.95	
	522 50 48 00	Fire Control Repairs &	001	Current Expense				Reprogrammed Radios	51.21	
	522 50 48 00	Fire Control Repairs &	001	Current Expense				Chain Sharpen, Diaphragm & Bearing	454.40	
	526 20 31 00	Ems Operating Supplie	001	Current Expense				Shower Curtain, Rod And Hooks	42.59	
	526 20 31 00	Ems Operating Supplie	001	Current Expense				Supplies	496.90	
	526 50 48 00	Ems Repairs & Mainte	001	Current Expense				Tires	523.00	
	533 10 21 00	Electric Uniforms	401	Electric				3/8 Short Box, 3/8x1-1/2 Box, Hillman Fasteners	104.01	
	533 10 31 00	Electric Operating Sup	401	Electric				GIS Workbook	13.57	
	533 80 48 00	Electric Repairs & Mai	401	Electric				Reel Truck Service Call	545.33	

TRANSACTION JOURNAL

Town Of Eatonville
MCAG #: 0578

Time: 13:33:07 Date: 04/21/2010
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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
534	10 31 00	Water Operating Suppl		410	Water			13.57	GIS Workbook
534	80 21 00	Water Uniforms		410	Water			109.22	Safety Vests
534	80 48 00	Water Repairs & Main		410	Water			13.99	3/8 Clevis
535	10 31 00	Sewer Office/operatng		411	Sewer			13.57	GIS Workbook
535	10 31 00	Sewer Office/operatng		411	Sewer			9.11	Key For Shop Door
535	10 31 00	Sewer Office/operatng		411	Sewer			6.85	Belt
535	40 43 00	Sewer Training		411	Sewer			225.00	CCC Review
535	40 43 00	Sewer Training		411	Sewer			61.00	Water Program
535	80 21 00	Sewer Uniforms		411	Sewer			100.00	Safety Vests
535	80 35 00	Sewer Tools & Minor l		411	Sewer			706.28	Computer For Lab
535	80 35 00	Sewer Tools & Minor l		411	Sewer			25.86	Push Broom
535	80 35 00	Sewer Tools & Minor l		411	Sewer			98.21	Hand Pump
535	80 48 00	Sewer Repairs & Main		411	Sewer			101.58	Battery, Battery Brush
535	80 48 00	Sewer Repairs & Main		411	Sewer			159.12	Sampler For Wastewater Repair
538	30 31 00	Storm Drain Operating		450	Storm Drain			13.58	GIS Workbook
542	30 31 00	Streets Operating Supp		101	Streets			5.00	Armstrong, Parking Seattle
542	30 31 00	Streets Operating Supp		101	Streets			25.43	R4 Handypak
542	64 48 00	Traffic Control Mainte:		101	Streets			67.90	Flame Kit For Lane Markers And Crosswalks
542	64 48 00	Traffic Control Mainte:		101	Streets			91.77	15 Min Parking Signs
558	60 41 00	Planning Professional S		001	Current Expense			42.05	Tech Support
576	80 31 00	Parks Operating Suppli		001	Current Expense			44.67	Caulk, Caulk Gun, Neo Roofing
576	80 35 00	Parks Tools & Minor E		001	Current Expense			545.41	New Mower
594	22 64 00	Fire Control Machinery		001	Current Expense			479.44	Tiles, Sprayer,paint Thinner,contractor Bags, Toluol, Corner Shelf
Acct Pay#		Amount	PO's Paid						
8063		1,432.31							
8064		71.15							
8065		42.05							
8066		54.29							
8067		44.67							
8068		649.34							
8069		91.00							
8070		912.27							
8071		91.77							
8077		1,131.08							
8078		528.13							
8079		504.99							
1812	04/26/2010		631	28398	Claims		Verizon Wireless	71.84	
	522 20 42 00	Fire Control Communi		001	Current Expense			71.84	Cell Phones

TRANSACTION JOURNAL

Town Of Eatonville
MCAG #: 0578

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
Acct Pay#		Amount	PO's Paid						
	8073	71.84							
1813	04/26/2010	631	28399	Claims			Vidacare	502.76	
	526 20 31 00	Ems Operating Supplie	001	Current Expense				502.76	AD Needle Sets
Acct Pay#		Amount	PO's Paid						
	8102	502.76							
1814	04/26/2010	631	28400	Claims			WA Dept Of Revenue	14,088.78	
	514 23 53 00	Finance Excise Taxes	001	Current Expense				26.92	Excise Taxes
	522 20 53 00	Fire Excise Tax	001	Current Expense				131.24	Excise Taxes
	526 20 53 00	Ems Excise Tax	001	Current Expense				55.27	Excise Taxes
	533 10 53 00	Electric Utility Tax	401	Electric				7,488.69	Excise Taxes
	533 10 53 00	Electric Utility Tax	401	Electric				20.45	Excise Taxes
	534 80 53 00	Water Utility Taxes	410	Water				4,446.00	Excise Taxes
	535 80 53 00	Sewer Utility Taxes	411	Sewer				18.77	Excise Taxes
	537 80 53 00	Refuse Utility Tax	460	Refuse Fund				1,901.44	Excise Taxes
Acct Pay#		Amount	PO's Paid						
	8050	14,088.78							
1815	04/26/2010	631	28401	Claims			Washington State Patrol	77.00	
	521 20 41 00	Law Enforcement Pro f	001	Current Expense				77.00	Background Checks
Acct Pay#		Amount	PO's Paid						
	8113	77.00							
1816	04/26/2010	631	28402	Claims			Water Management Lab Inc	341.00	
	534 10 41 00	Water Professional Ser	410	Water				341.00	Water Testing
Acct Pay#		Amount	PO's Paid						
	8112	341.00							
1817	04/26/2010	631	28403	Claims			Wingfoot Commercial Tire	1,164.74	
	533 80 48 00	Electric Repairs & Mai	401	Electric				465.89	Backhoe Repairs
	534 80 48 00	Water Repairs & Main	410	Water				394.42	Backhoe Repairs
	535 80 48 00	Sewer Repairs & Main	411	Sewer				304.43	Backhoe Repairs
Acct Pay#		Amount	PO's Paid						

Town Of Eatonville
MCAG #: 0578

Town Of Eatonville
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001 Current Expense	27,830.18		
101 Streets	190.10		
401 Electric	109,248.16		
410 Water	9,125.29		
411 Sewer	3,080.72		
450 Storm Drain	63.97		
460 Refuse Fund	2,280.82		
	<u>151,819.24</u>	Claims:	151,819.24
	151,819.24	Payroll:	0.00

CHECK REGISTER

Town Of Eatonville

Time: 13:31:45 Date: 04/26/2010

MGAC #: 0578

04/26/2010 To: 04/26/2010

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or labor performed as described herein, & that the claim is a just, due and unpaid obligation against the Town of Eatonville and that I am authorized to certify to said claim.

TOWN COUNCIL MEMBERS

Robert Schaub _____

Gordon Bowman _____

Brenden Pierce _____

Bobbi Allison _____

James Valentine _____

Civil Service _____

CHECK REGISTER

Town Of Eatonville

MGAC #: 0578

04/19/2010 To: 04/20/2010

Time: 13:58:35 Date: 04/16/2010

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1653	04/20/2010	Payroll	632	22516	Aaron M Bell	368.19	
1654	04/20/2010	Payroll	632	22517	Michelle Bell	92.05	
1656	04/20/2010	Payroll	632	22518	John Bethke	72.05	
1657	04/20/2010	Payroll	632	22519	Justin Claibourn	46.02	
1658	04/20/2010	Payroll	632	22520	Sheila Dudley	46.02	
1659	04/20/2010	Payroll	632	22521	Peter Frederickson	46.02	
1660	04/20/2010	Payroll	632	22522	John Rivera	46.02	
1661	04/20/2010	Payroll	632	22523	Jerry Rule	21.02	
1662	04/19/2010	Payroll	632	22524	Aaron M Bell	639.56	1st Qtr Reimbursements
1663	04/19/2010	Payroll	632	22525	Michelle Bell	391.72	1st Qtr Reimbursements
1664	04/19/2010	Payroll	632	22526	John Bethke	227.84	1st Qtr Reimbursements
1665	04/19/2010	Payroll	632	22527	Thomas G Baublits	63.96	1st Qtr Reimbursements
1666	04/19/2010	Payroll	632	22528	Lori Bisping	39.98	1st Qtr Reimbursements
1667	04/19/2010	Payroll	632	22529	Christopher Blake	111.92	1st Qtr Reimbursements
1668	04/19/2010	Payroll	632	22530	Philip Cane	67.93	1st Qtr Reimbursements
1669	04/19/2010	Payroll	632	22531	Justin Claibourn	564.61	1st Qtr Reimbursements
1670	04/19/2010	Payroll	632	22532	Jeff Clevenger	127.91	1st Qtr Reimbursements
1671	04/19/2010	Payroll	632	22533	Trevor Collins	263.82	1st Qtr Reimbursements
1672	04/19/2010	Payroll	632	22534	Sheila Dudley	199.86	1st Qtr Reimbursements
1673	04/19/2010	Payroll	632	22535	Peter Frederickson	55.95	1st Qtr Reimbursements
1674	04/19/2010	Payroll	632	22536	Spencer Gray	367.76	1st Qtr Reimbursements
1675	04/19/2010	Payroll	632	22537	Jordann Hooft	463.68	1st Qtr Reimbursements
1676	04/19/2010	Payroll	632	22538	Brandon How	101.24	1st Qtr Reimbursements
1677	04/19/2010	Payroll	632	22539	Sarah Marshall	135.91	1st Qtr 2010 Reimbursements
1678	04/19/2010	Payroll	632	22540	Mark K Quirie	511.65	1st Qtr 2010 Reimbursements
1679	04/19/2010	Payroll	632	22541	John Rivera	95.94	1st Qtr 2010 Reimbursements
1680	04/19/2010	Payroll	632	22542	Jerry Rule	358.73	1st Qtr 2010 Reimbursements
1681	04/19/2010	Payroll	632	22543	Paige Sandberg	165.20	1st Qtr 2010 Reimbursements
1682	04/19/2010	Payroll	632	22544	Jonathan White	165.20	1st Qtr 2010 Reimbursements
1691	04/20/2010	Payroll	632	22545	William Albaitis	1,413.36	
1692	04/20/2010	Payroll	632	22546	Shauna Anderson	1,594.48	
1693	04/20/2010	Payroll	632	22547	Gary Armstrong	3,342.92	
1694	04/20/2010	Payroll	632	22548	William P Atkins	1,440.82	
1695	04/20/2010	Payroll	632	22549	Nicholas M Bond	989.63	
1696	04/20/2010	Payroll	632	22550	Gordon B Bowman	414.21	
1697	04/20/2010	Payroll	632	22551	Christina M Dargan	1,417.76	
1747	04/20/2010	Payroll	632	22552	Misc-Customer		Voided Check
1699	04/20/2010	Payroll	632	22553	Stanley Dekofski	220.95	
1700	04/20/2010	Payroll	632	22554	Miranda M Doll	1,284.34	
1701	04/20/2010	Payroll	632	22555	Sheila F Dudley	1,433.95	
1702	04/20/2010	Payroll	632	22556	Gaille C Finley	1,436.37	
1703	04/20/2010	Payroll	632	22557	Brian Goody	1,542.41	
1698	04/20/2010	Payroll	632	22558	Jason Darwent	1,409.88	
1704	04/20/2010	Payroll	632	22559	Dexter Habeck	1,802.81	
1705	04/20/2010	Payroll	632	22560	Kathleen E Henricksen	620.98	
1706	04/20/2010	Payroll	632	22561	Edgar L Lewis	2,142.71	
1707	04/20/2010	Payroll	632	22562	Timothy Lincoln	1,817.48	
1708	04/20/2010	Payroll	632	22563	Kathy Linnemeyer	1,596.06	
1709	04/20/2010	Payroll	632	22564	Carl Lucas	458.43	
1710	04/20/2010	Payroll	632	22565	Jason L Mcguire	2,062.89	
1711	04/20/2010	Payroll	632	22566	Steve Mckasson	1,735.83	
1712	04/20/2010	Payroll	632	22567	Fredrick Mercer	1,612.26	
1713	04/20/2010	Payroll	632	22568	Chrystal Mcglone	2,099.55	
1714	04/20/2010	Payroll	632	22569	Terrance W Moore	1,883.12	
1715	04/20/2010	Payroll	632	22570	Gronn Morgan	1,139.67	
1716	04/20/2010	Payroll	632	22571	Kerri Murphy	1,568.81	
1717	04/20/2010	Payroll	632	22572	Tera L Pine	1,315.82	
1718	04/20/2010	Payroll	632	22573	Bob Schaub	323.22	
1719	04/20/2010	Payroll	632	22574	Gary Sokol	1,711.95	

CHECK REGISTER

Town Of Eatonville

MGAC #: 0578

04/19/2010 To: 04/20/2010

Time: 13:58:35 Date: 04/16/2010

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1720	04/20/2010	Payroll	632	22575	Mike Schaub	394.36	
1721	04/20/2010	Payroll	632	22576	Raymond Harper	597.87	
1722	04/20/2010	Payroll	632	22577	Kevin Souza	1,666.15	
1723	04/20/2010	Payroll	632	22578	Misc-Customer		Voided Payroll Transaction -
1724	04/20/2010	Payroll	632	22579	Nestor N Sundita	2,157.95	
1725	04/20/2010	Payroll	632	22580	Mike W Tiller	2,450.81	
1726	04/20/2010	Payroll	632	22581	Johnny Wade	2,046.53	
1727	04/20/2010	Payroll	632	22582	Steven Watton	1,534.79	
1733	04/20/2010	Payroll	632	22583	AWC	18,429.82	04/19/2010 To 04/20/2010 - AWC
1735	04/20/2010	Payroll	632	22584	IBEW Local 483	825.81	04/19/2010 To 04/20/2010 - Ibew
1736	04/20/2010	Payroll	632	22585	Venture Bank 941 Deposits	19,297.56	941 Deposit For 04/19/2010 - 04/20/2010
1737	04/20/2010	Payroll	632	22586	WA Dept Retirement Systms	7,561.72	04/19/2010 To 04/20/2010 - Pers 3; 04/19/2010 To 04/20/2010 - Leoff 2; 04/19/2010 To 04/20/2010 - Pers 2
1738	04/20/2010	Payroll	632	22587	WA Dept Retirement Systms Deferred Comp	717.50	04/19/2010 To 04/20/2010 - Deferred Comp
1739	04/20/2010	Payroll	632	22588	Employment Security Department	855.85	Unemployment Quarterly Report
1740	04/20/2010	Payroll	632	22589	WA State Dept Of Labor & Industries	7,800.01	1ST Quarter 01/01/2010 - 03/31/2010

000	1,138.82
001 Current Expense	86,291.95
101 Streets	1,840.28
401 Electric	14,317.57
410 Water	4,602.92
411 Sewer	4,813.90
450 Storm Drain	1,021.72

Claims:	0.00
114,027.16 Payroll:	114,027.16

I, the undersigned do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or labor performed as described herein, & that the claim is a just, due and unpaid obligation against the Town of Eatonville and that I am authorized to certify to said claim.

TOWN COUNCIL MEMBERS

Robert Schaub _____

Gordon Bowman _____

Brenden Pierce _____

Bobbi Allison _____

James Valentine _____

Civil Service _____

ORDINANCE 2010-8

**AN ORDINANCE OF THE EATONVILLE TOWN COUNCIL TO APPROVE THE
HIRING OF A FULL TIME POLICE DEPARTMENT DEPUTY CHIEF AND ADDING A
NEW CHAPTER 2.29 TITLED POLICE DEPARTMENT TO THE EATONVILLE
MUNICIPAL CODE**

Whereas the Town considers it appropriate to create a new position of a full time Deputy Chief position in the Police Department, the duties for which shall be set by the Mayor,

It is hereby ordained as follows:

Section 1: A new position of full time Police Department Deputy Chief is established, with duties and compensation to be set by the Mayor, consistent with the Town's budget.

PASSED by the Town Council and approved by the Mayor of the Town of Eatonville, Washington, at a regular meeting thereof this ____ day of _____, 2010.

ATTEST:

Chrystal McGlone, Town Clerk

Raymond Harper, Mayor

APPROVED AS TO FORM:

Carol A. Morris, Town Attorney

Town of Eatonville

Incorporated October 28, 1909

P.O. Box 309 • 201 Center St. W.
Eatonville, WA 98328
360-832-3361 • Fax: 360-832-3977

JOB DESCRIPTION / DEPUTY CHIEF

Division: Patrol
Probation: 1 year
Employment Status: Full-time
Work Hours: Consistent with current
members contract language

Civil Service Status: NONE
Status: Exempt
Reports To: CHIEF OF POLICE
Supervises: Lieutenants- Sergeants - Patrol
Salary: 4805/month-5513/month

INVOLVEMENT

Command
Community Relations
Patrol

Investigations
Miscellaneous
Court

JOB SUMMARY

Under Chief of Police's supervision, commands, plans, coordinates and directs the activities of a division/project of the Eatonville Police Department involving a wide range of administrative functions and programs or general policing duties performed to protect life and property, enforce laws and ordinances, and preserve order within the community. Establishes and maintains programs and relationships for community policing.

ESSENTIAL FUNCTIONS

(All responsibilities may not be performed by all incumbents.)

With or without accommodations, must be able to:

1. Get along well with others,
2. Have regular and predictable attendance,
3. Exercise rational judgment and control of emotions when responding to emergencies.
4. Self-initiate work priorities and work independent of direct supervision
5. Protect the general safety of the public,
6. Drive emergency vehicles under stressful conditions,
7. Conduct physical apprehensions and arrests and of resistive and/or fleeing, and often, dangerous suspects.
8. Be loyal by affirmatively promoting the mission, goals, objectives, and directives of the Chief of Police.

GENERAL DUTIES AND RESPONSIBILITIES

1. Carries out supervisory responsibility in accordance with Eatonville Police Department policies, procedures and applicable laws, including: assisting with the hiring and selection process; coordination of training for assigned personnel; planning, assigning and directing work; appraising performance; recognition and discipline of assigned members; addressing complaints and resolving problems.

2. Assists the Chief of Police in the planning of long-range goals, objectives, organizational structure, and overall direction for the Eatonville Police Department.
3. Monitors, reviews, and communicates the implementation phases of the Eatonville Police Department's strategic plans to ensure that long range goals and objectives are met.
4. Monitors the activities of assigned work unit and subordinates, maintains frequent contact, interviewing members, may periodically accompany members in the field to observe work techniques and working relationships with other members and the public; provides feedback, instruction, and implements corrective action as required.
5. May be assigned to major staff project/program to improve the efficiency of the Eatonville Police Department.
6. Represents the Police Department at various functions such as making speeches at civic and business associations, meeting with members of the community, other public officials, and representatives of the press to establish goodwill and resolve/respond to issues.
7. Develops, communicates, and monitors policies, procedures, and standards for the Eatonville Police Department; recommends improvements when necessary.
8. Secures, justifies, and monitors use of budgetary monies and capital for assigned area of responsibility.
9. Disseminates information to the community, other agencies, and outside jurisdictions as required or requested by the Chief of Police.
10. Enforces all applicable Town of Eatonville, county, state and federal laws.
11. May respond to major crime scenes or emergency events as required; supervises police activities at the scene until relieved by the Police Chief or appropriate police division personnel.
12. Uses oral communication skills to testify in a courtroom setting or other legal proceeding to ensure that complete and correct information is related to all participants.
13. Orally communicates with the public, fellow members and supervisors to a degree that complete understanding is accomplished.
14. Reviews all reports, evidence, and notes related to an investigation to allow for knowledgeable courtroom/administrative hearing testimony.
15. Operates assigned vehicle in accordance with all applicable laws and regulations.
16. Demonstrates proficiency in the use of all issued equipment.
17. Provides information, advice, feedback, or assistance to others within the Eatonville Police Department to refine work outputs or resolve problems.
18. Confers with the Chief of Police to keep him informed on key issues and progress toward objectives and to gain support and approval; makes recommendations to assist the Chief of Police in making needed improvements.
19. Collaborates, persuades, and negotiates with others outside own work area to coordinate efforts and maintain cooperative and efficient relations.
20. Attends in-service and specialized training as assigned by the Chief of Police.
21. Plans and implements short term or annual goals, objectives, and strategies for the Eatonville Police Department, project, or division to ensure efficient organization and completion of work.
22. Plans, allocates, and monitors time, people, equipment, and other resources for the Eatonville Police Department to ensure efficient organization and completion of work.
23. Plans, coordinates, assigns, and monitors performance and coaches, counsels, mentors, trains, and advises members in division of the dual goals of meeting Eatonville Police Department goals and member career development.
24. Prepares comprehensive reports relative to work activity of the division, transmits policies and prepares and issues procedures and other related directives.
25. Through supervisors, ensures that assigned division personnel have their uniforms, equipment, and vehicles in compliance with Eatonville Police Department regulations. Ensure that Eatonville Police Department facilities are secure, safe, and clean.
26. Acts as superior, in his/her absence, for temporary period of time.

27. Performs other related duties as assigned.

MATERIALS AND EQUIPMENT USED

1. Vehicle
2. Communication Equipment
3. Computer
4. Firearms
5. Protective and Safety Equipment
6. Speed Detective Systems
7. Specialized/Technical Equipment
8. Chemical/Impact Weapons
9. General Office Equipment

MINIMUM QUALIFICATIONS

1. High School diploma or GED
2. Six months of service at the level of Lieutenant or equivalent for the Town of Eatonville of Washington State.
3. Five years minimum experience in law enforcement
4. Successfully complete Executive Leadership Training in Management & Administration through the W.S.C.J.T.C. within one year of appointment.
5. Washington State State Certified Peace Officer
6. Valid Washington State Driver's License
7. CPR and First Aid Certified

REQUISITE JOB KNOWLEDGE

1. Administration of staff and activities, either directly or through subordinate supervision.
2. Methods and techniques of research, statistical analysis and report presentation.
3. Local, state and federal laws and current Town of Eatonville ordinances.
4. Judicial system, operation and procedures for criminal prosecution.
5. Laws pertaining to citizen disputes and domestic violence.
6. Laws of Arrest, Search, and Seizure.
7. Legal limitations of members' authority and the limits and requirements in use of force.
8. First Aid procedures and equipment.
9. Suspect/victim/witness interview and interrogation concepts, principles and practices.
10. Eatonville Police Department policies and standard operating procedures.
11. Public relations techniques for handling calls for service or complaints.
12. Crime scene procedures.
13. Basic crime prevention techniques.
14. Basic budgetary principles and practices.
15. Defensive tactics to protect self and others.
16. Proper arrest and suspect apprehension techniques.
17. Crime patterns, current crime spots, and potential problem areas in the Town of Eatonville of Washington State.
18. Record keeping, report preparation, filing methods and records management techniques.
19. Correct English usage, including spelling, grammar, punctuation, and vocabulary.
20. Standard business arithmetic, including percentages and decimals.
21. Applicable state, federal and local laws, rules and regulations.
22. Computer applications related to the work.

REQUISITE SKILLS

1. Skilled in the use and operation of all assigned equipment to include: police vehicle, emergency equipment, firearms, restraint devices, technical equipment and basic first aid equipment.
2. Preparing clear and concise reports, correspondence and other written materials.
3. Organizing work, setting priorities, meeting critical deadlines, and following up assignments with a minimum of direction.
4. Applying logical thinking to solve problems or accomplish tasks; to understand, interpret and communicate complicated policies, procedures and protocols.
5. Using tact, discretion, initiative and independent judgment within established guidelines.
6. Researching, compiling, and summarizing a variety of informational and statistical data and materials.
7. Communicating clearly and effectively, orally and in writing.
8. Planning, organizing, assignment, directing, reviewing and evaluating the work of staff.

REQUISITE MENTAL ABILITIES

1. Ability to mediate disputes between diverse groups of people.
2. Ability to be articulate while testifying in court or other legal proceedings.
3. Ability to motivate subordinate personnel to increase job performance.
4. Ability to understand and carry out oral and written instructions, giving close attention to detail and accuracy.
5. Ability to read and interpret documents such as the Washington State Criminal and Traffic Code, Contracts, member working agreements, safety rules, operation and maintenance instructions, procedures manuals, and so forth.
6. Ability to write reports, correspondence, procedure manuals.
7. Ability to compute ratios and percentages and interpret bar graphs.
8. Ability to interpret a variety of instructions in written, oral, diagram or schedule form.
9. Ability to speak effectively before groups of members.
10. Ability to speak effectively before public groups and respond to questions.
11. Ability to read, analyze and interpret professional periodicals and journals, technical procedures and government regulations.
12. Ability to define problems collect data, establish facts and draw valid conclusions.
13. Ability to instruct and train individuals in general duty police work.
14. Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
15. Ability to perform essential job functions of the Police Officer class specification when necessary.
16. Ability to use physical strength of arms and legs to climb up and over or to jump over, across, ascend, or descend large obstacles.
17. Ability to pursue suspects on foot for a sustained period while bearing duty equipment.
18. Ability to subdue suspects in a physical confrontation bearing duty equipment.
19. Ability to push or pull self through openings of varying nature by using the necessary upper or lower body strength of the arms or legs.
20. Ability to drag, push, pull, lift or carry heavy objects or persons; move heavy equipment, rescue individuals, restrain suspects or victims, and drag persons away from dangerous situations or respond to incidents.
21. Ability to run up or down stairways or respond to other incidents.

22. While performing the essential functions of this job the member is frequently required to stand, walk, run, drive, sit, use hands to finger, handle, or feel, talk or hear, and lift and/or move up to 50 pounds.

23. While performing the essential functions of this job the member is occasionally required to lift and/or move more than 100 pounds.

WORKING CONDITIONS (DEPENDING ON AREA OF ASSIGNMENT)

1. While performing the essential functions of this position the member is periodically exposed to outdoor weather conditions.

2. While performing the essential functions of this position the member is occasionally exposed to work near moving mechanical parts, work in high precarious places, fumes or airborne particles, toxic or caustic chemicals, and supervises calls dealing with explosives.

3. Exposure to unknown and dangerous conditions such as intoxicated or violent arrestees and life threatening situations such as armed and/or violent arrestees.

4. Exposure to unknown health conditions from contacts with individuals or animals with contagious and communicable diseases.

5. Occasional exposure of work time to hazardous situations which involve armed or physically violent persons, handling mentally or emotionally disturbed persons.

6. Working time may require irregular hours and shifts, voluntary and non-voluntary overtime may be necessary at times, as well as being called back to duty on short notice.

7. The incumbent's working conditions are typically moderately quiet.

8. At emergency and training scenes, the incumbent's working conditions may be moderately loud.

CAUSE FOR REMOVAL

The incumbent may be removed with or without personal fault to a lower level position. Economic conditions that cause reductions in work force, the member's inability to attend regularly to work, and a failure to perform competently on any of the essential functions of the position or consistently failing to perform competently on regular duties and tasks are among the major reasons for job removal without fault. Failures to uphold the mission of the Eatonville Police Department, committing gross acts of disloyalty, and not complying with preconditions for original employment are major reasons for termination with fault. Requiring excessive amounts supervisory counseling and/or remedial training are among major reasons for termination with or without fault.

NOTE: This class specification should not be interpreted as all inclusive. It is intended to identify the essential functions and requirements of this class. Incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the American with Disabilities Act (ADA). Reasonable accommodations for the specific disability will be made for the incumbent/applicant when possible.

ORDINANCE 2010-1

**AN ORDINANCE OF THE TOWN COUNCIL OF EATONVILLE AMENDING EMC SECTION
10.18.040 FURTHER RESTRICTING BUS PARKING IN RESIDENTIAL ZONES**

Whereas, the Town Council has received complaints from citizens residing in residential areas of town regarding the parking and storage of buses in these residential zones; and,

Whereas, the Town Council wishes to require bus owners to store their vehicles in other areas of town or on property designated for such use;

NOW, THEREFORE, The Council of Eatonville hereby amends EMC 10.18.040 as follows:

10.18.040 Bus Parking.

- A. Buses shall not be parked on town streets abutting residential uses except in nonresidential zones.
- B. In all nonresidential zones, buses shall not be parked on town streets or rights-of-way for more than 24 consecutive hours.

Passed by the Council of the Town of Eatonville at a regular meeting this ___ day of February, 2010.

ATTEST:

Chrystal McGlone, Town Clerk

Raymond Harper, Mayor

APPROVED AS TO FORM:

Carol A Morris, Town Attorney

ORDINANCE NO. 2010-7

AN ORDINANCE OF THE TOWN OF EATONVILLE, WASHINGTON, AMENDING THE TIME FOR WHICH THE COUNCIL MEETING AGENDA AND SUPPORTING MATERIALS ARE TO BE DISTRIBUTED TO THE TOWN COUNCIL ACCORDING TO SECTION 4.2 OF ORDINANCE 2000-06 AND EMC 2.04.004.B

WHEREAS, the Town administration has endeavored to make Council packets available for Town Council review by the afternoon of Thursday before (two working days before) the Council meeting; and

WHEREAS, the Town Council has requested additional time to review Council packets;

NOW, THEREFORE,

The Town Council of the Town of Eatonville, Washington, do ordain as follows:

Section 1. Subsections 4.2 of Ordinance 2000-6 and EMC 2.04.004.B are hereby amended to read as follows (new text is shown in underline; deleted text is shown in strikethrough):

Council Agenda: The mayor shall prepare the agenda for Council meetings. A copy of the agenda and supporting materials shall be prepared for Councilmembers and the press on or before 4:30 PM ~~two~~ three working days before a regular Council meeting if possible. Subject to the Council's right to amend the agenda, no legislative item shall be voted upon which is not on the Council agenda, except in emergency situations (defined as situations which would jeopardize the public's health, safety or welfare).

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date. This ordinance shall take effect and be in full force five (5) days after publication of a summary, consisting of the title.

PASSED by the Eatonville Town Council of the Eatonville this ____ day of _____, 2010.

Raymond Harper, Mayor

ATTEST/AUTHENTICATED:

By: _____
Chrystal McGlone, Town Clerk

RESOLUTION 2010-W

**A RESOLUTION OF THE EATONVILLE TOWN COUNCIL AUTHORIZING THE MAYOR
TO SIGN A UTILITY EASEMENT AGREEMENT WITH FOREST COLEMAN**

WHEREAS, the Town of Eatonville needs a utility easement over, under, and across certain property legally identified as Lot 10 of Eagle Glen, according to the plat thereof recorded November 16, 1983 under Recording No. 8311106438, records of Pierce County, Washington (the "Servient Parcel"), and;

WHEREAS, the Town of Eatonville has obtained a title report confirming that Mr. Forest Colman owns the Servient Parcel and;

WHEREAS, Mr. Coleman is willing to grant such an easement, in the form attached hereto, in exchange for a Seven Thousand Dollar (\$7,000.00) payment from the Town of Eatonville and;

WHEREAS, the easement will allow the town to eliminate a sanitary sewer lift station and;

WHEREAS, the elimination of the sanitary sewer lift station will save the town money in long term maintenance and;

WHEREAS, the elimination of the sewer lift station will eliminate the risk of a sewage backup in the event of pump station failure;

NOW THEREFORE, BE IT RESOLVED by the Council of the Town of Eatonville as follows:

Section 1: The mayor is authorized to sign the Easement Agreement with Forest Coleman, attached hereto as Attachment A, which requires a payment from the Town to Mr. Coleman in the amount of Seven Thousand Dollars (\$7,000.00).

PASSED by the Council of the Town of Eatonville at a regular meeting this ____ day of April, 2010.

Ray Harper, Mayor

ATTEST:

Chrystal McGlone, Town Clerk

APPROVED AS TO FORM:

Jeff Taraday, Office of the Town Attorney

RETURN TO:

Town Clerk
Town of Eatonville
201 Center St. W.
P.O. Box 309
Eatonville, WA 98228

DOCUMENT TITLE:	Utility Easement and Covenant Running with the Land
GRANTOR:	Forrest Coleman a Single Man
GRANTEE:	Town of Eatonville
Legal Description servient property abbr.	Lot 10 Eagle Glen
Auditor's Reference No.	8411160084
Assessor's Property Tax Parcel No.:	3581000100
Full legal description of easement:	See Page 2

UTILITY EASEMENT
AND COVENANT RUNNING WITH THE LAND

THIS UTILITY EASEMENT AND COVENANT RUNNING WITH THE LAND is made and entered into this ____ day of _____, 2010, by FORREST COLEMAN, a

single man ("Grantor") and the TOWN OF EATONVILLE, a municipal corporation ("Eatonville").

Section 1. The Property. Grantor is the owner of the real property (hereinafter the "Property") commonly described as (insert street address here), situated in the Town of Eatonville, County of Pierce, State of Washington and legally described as:

Servient property Parcel No. 3581000100 is described as follows:

Lot 10 of Eagle Glen, according to the plat thereof recorded November 16, 1983 under Recording No. 8311106438, records of Pierce County, Washington.

Section 2. The Easement. For and in consideration of Seven Thousand Dollars (\$7,000.00) receipt of which is hereby acknowledged, the Grantor hereby grants and conveys to Eatonville, its successors and assigns, a perpetual easement and privilege to construct, maintain, operate, repair, replace, and remove, in whole or in part, underground sanitary sewer, storm sewer, water distribution, electrical distribution, telephone, cable televisions, and similar facilities but excluding natural gas or petroleum distribution or transmission lines; with the necessary fittings, fixtures, valves, hydrants, manholes, junction boxes, transformers and pedestals on, under, across and through the Property:

Utility easement and covenant running with the land on Parcel No. 3581000100 is described as follows:

10' SANITARY SEWER EASEMENT (OVER PARCEL 3581000100) A 10' WIDE STRIP OF LAND, BEING THAT PORTION OF LOT 10, EAGLE GLEN, ACCORDING TO PLAT RECORDED NOVEMBER 16, 1984, UNDER AUDITOR'S File NO. 8411160084, LYING 5' ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:
COMMENCING AT THE NORTHWEST CORNER OF THE AFOREMENTIONED LOT 10, THENCE S00°47'48"W 111.58' ALONG THE WEST LINE THEREOF TO A POINT LYING 5' NORTH, AS MEASURED AT RIGHT ANGLES, OF THE WESTERLY EXTENSION OF THE SOUTH LINE OF SAID LOT 10 AND THE POINT OF BEGINNING OF THIS CENTERLINE DESCRIPTION; THENCE S71°54'53"E 65.10' ALONG A LINE BEING PARALLEL WITH AND 5' NORTHERLY OF SAID SOUTH LINE OF LOT 10; THENCE N80°05'32"E 44.85' TO A POINT ON THE EASTERLY LINE OF SAID LOT 10 AND THE TERMINUS OF THIS CENTERLINE DESCRIPTION.
THE SIDELINES THEREOF BEING SHORTENED OR LENGTHENED TO THE ENDLINES THEREOF.

SITUATE IN THE TOWN OF EATONVILLE, COUNTY OF PIERCE, STATE OF WASHINGTON.

Section 3. Terms and Conditions. The terms and conditions of the Utility Easement and Covenant Running with the Land are as follows:

A. Grantor shall have the right to fully use and enjoy the above-described premises, except as to the rights herein granted. Grantor agrees that prior to granting any new easement or rights in the Property described in Section 2, he shall notify Eatonville, and that no new easements or rights will be granted by Grantor in the Property without Eatonville's consent.

B. Eatonville shall restore any areas disturbed by work in the easement area to a condition similar to that which exists immediately before such work, within 14 calendar days of the completion of other work. Restoration shall consist of backfill of any excavations, to smooth grade; replacement of topsoil, gravel, or bark; reseeding of any grassed areas; replacement of any shrubs with transplanted existing shrubs or new shrubs of the same species and "one gallon" size; pavement patching; and reinstallation, tightening, or plumbing of any fencing disturbed by construction. No further restoration of surface improvement shall be required.

C. The right is reserved to Eatonville, its officers, employees and agents, to enter upon the Property during the planning, design, construction, maintenance and/or repair of Eatonville's facilities in the property described in Section 2 herein, to make inspection, and to make any use of the Easement area as maybe necessary in connection with the purposes of this Easement, and the Grantor shall have no claim for damages on account thereof. Eatonville shall limit vehicular access to designated vehicular parking, driveway, and maneuvering areas, unless additional areas are approved by Grantor.

Section 4. Indemnity. The Grantor shall not be responsible for damages to property or injuries to persons which may arise from or be incident to the exercise of the privileges herein granted, or for damages to the property or injuries to the person of the Grantee's officers, employees or agents or others who may be on the premises at their invitation or any one of them. The Grantee, to the extent allowed by Washington law, shall hold the Grantee harmless from any and all such claims.

Section 5. Dispute Resolution. Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall first be referred to the Town Administrator, who shall determine what he/she believes to be the provision's true intent and meaning. The decision of the Administrator is not binding on the Grantor. If any dispute arises between the Town and Grantor under this Agreement that cannot be resolved under this process or in a reasonable time, then jurisdiction of any resulting litigation shall be in Pierce County Superior Court, Pierce County, Washington. The prevailing party or the substantially prevailing party in such litigation shall be entitled to collect its reasonable attorneys' fees, expert witness fees and costs.

Section 6. Binding Nature of Easement. The conditions and covenants set forth herein shall run with the Property and the benefits and burdens shall bind and inure to the benefit of both of the parties, their successors and assigns, in perpetuity, and shall constitute a covenant running with the title to the Property.

Section 7. Integration. The written provisions and terms of this Agreement, together with any Exhibits attached hereto, shall supersede all prior verbal agreements of any officer or representative of the parties, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner whatsoever, this Agreement or the Agreement documents.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the date first above written.

GRANTOR:

GRANTEE:

Forrest Coleman

Date: _____

TOWN OF EATONVILLE
a municipal corporation

By: _____

Raymond Harper, Mayor

Date: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

On this day personally appeared before me Forrest Coleman, to me known to be the individual described in and who executed the within foregoing instrument, and acknowledged that he signed as his/her free and voluntary act and deed for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this _____ day of _____, 2010.

Notary Public in and for the State of
Washington, residing at _____
Print Name: _____
My Commission Expires: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

On this day personally appeared before me Raymond Harper, to me known to be the Mayor of the TOWN OF EATONVILLE., the corporation that executed the foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he is authorized to execute the said instrument.

WITNESS my hand and official seal this _____ day of _____, 2010.

NOTARY PUBLIC, in and for the State
of Washington, residing at: _____
Print Name: _____
My Commission Expires: _____

EXHIBIT "B"

